

The logo features a stylized, dark, curved shape resembling a leaf or a drop, positioned above the word 'EDEN'.

EDEN

DISTRICT MUNICIPALITY
UMASIPALA WESITHILI
DISTRKSMUNISIPALITEIT

ANNUAL REPORT

2008 / 2009

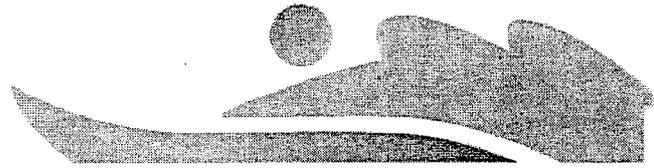


(10/11)

**Annual Report of the Eden District Municipality for the
period July 2008- June 2009.**

CHAPTER 1

Introduction & Overview



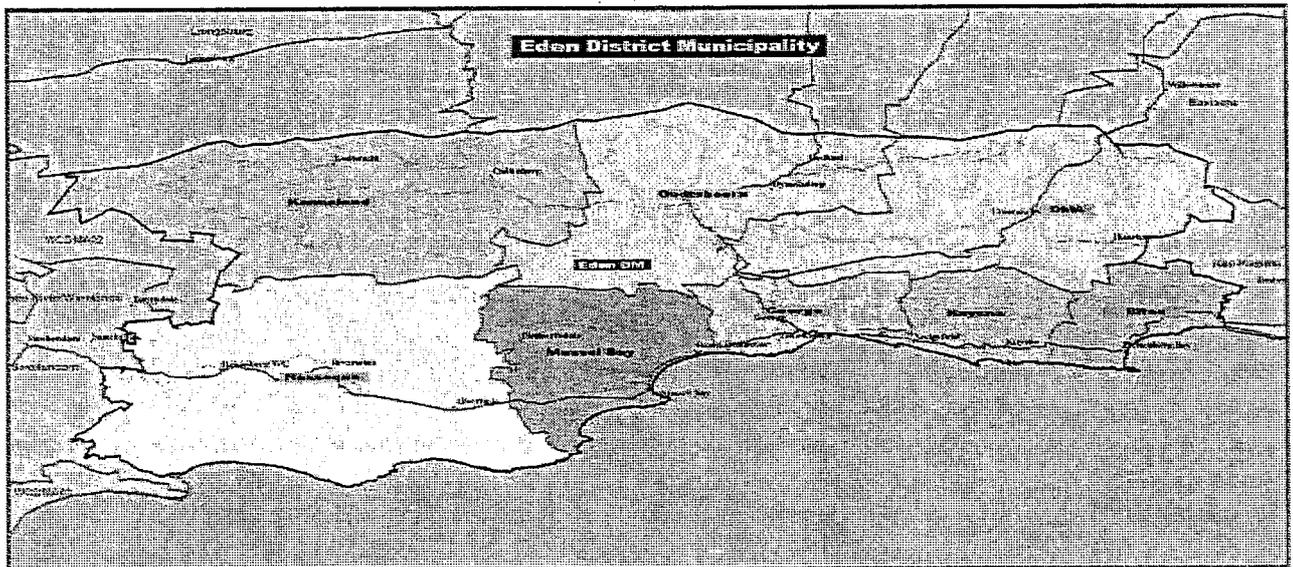
Geographic Profile

Eden is the third largest district within the Western Cape and shares borders with four other district municipalities: Cacadu District in the Eastern Cape, Overberg and Cape Winelands in the west and the Central Karoo in the north. High rainfall and dense indigenous forest areas characterise the coastal area, while the Klein Karoo offers the typical succulent vegetation of dry Karoo landscapes.

Geographically, the Outeniqua mountain range creates a physical divide between the Klein Karoo and the Southern Cape. This not only results in different climates, but also different economic activities, tourism opportunities, demographic trends and service delivery challenges in the local municipalities. On both sides of the mountain range, however, the environment is rich in unique ecosystems, placing an imperative on conservation and sustainable development.

The following map indicates the boundaries of the local municipalities and the District Management Area (DMA) within the Eden District. The Eden District consists of the following municipalities:

- Bitou Local Municipality-
- Knysna Local Municipality
- George Local Municipality
- Hessequa Local Municipality
- Mossel Bay Local Municipality
- Kannaland Local Municipality
- Oudtshoorn Local Municipality, and
- District Management Area including Uniondale, Haarlem and Avontuur.



Map 1: Eden Jurisdiction Area

Geographic Distribution of Eden's Population

Municipality	1996 total	2001 total	Racial shares (%)			2006	
			COLOURED	BLACK	WHITE	Number	%
1 George	108 183	135 409	50,5	27,0	22,5	170 211	29,8
2 Oudtshoorn	79 225	84 692	74,8	6,8	18,4	90 971	18,6
3 Mossel Bay	59 818	71 493	49,0	23,0	28,0	85 843	15,7
4 Knysna	43 194	51 468	44,0	32,0	24,0	61 639	11,3
5 Hessequa	38 566	44 114	70,0	4,0	26,0	50 685	9,7
6 Bitou	18 434	29 183	40,0	38,0	22,0	46 401	6,4
7 Kannaland	21 193	23 971	84,0	2,5	13,5	27 226	5,3
8 DMA	—	14 600	—	—	—	15 345	3,2
Total/EDM	381 041	454 923	58,0	20,5	21,5	543 130	100,0

SOURCE: Stats SA; projected 2006 data

Population Profile

Eden District had 9,6% of the total Western Cape population in 1996, which increased to 10,1% in 2001. The population grew at an average annual rate of 3,6 % in the period 1996 – 2001. Eden District population is characterised by about 65% of working age population (15-64 cohorts), 28% of children (0-14 cohorts) and about 7% elderly (65- +85 cohort). Giving the youthful nature of the population, education, health and in particular employment creation should be prioritized.

Name	Population		Urban		Rural		Households	
	1996	2001	1996	2001	1996	2001	1996	2001
Eden	381 041	454 923	71 588	99 555	16 516	19 758	88 104	119 309
Kannaland	21 105	23 971	1 889	3 218	2 981	2 850	4 870	6 071
Hessequa	38 395	44 114	6 505	8 796	3 255	3 712	9 760	12 510
Mossel Bay	59 542	71 493	13 074	17 727	2 349	2 334	15 423	20 059
George	107 723	135 409	23 232	32 681	2 488	2 844	25 720	35 520
Oudtshoorn	78 846	84 692	12 977	14 896	2 757	3 229	15 734	18 125
Bitou	18 354	29 183	3 905	7 478	1 180	1 285	5 085	8 763
Knysna	42 975	51 468	10 006	13 221	1 506	1 513	11 512	14 734

Table 1: Population figures for Eden District (Source: Census 2001, SA Stats)

Economic Profile

Like in most municipalities in South Africa, Eden is faced with the challenge of addressing issues around unemployment and poverty. So far, the District is marred with un-co-ordinated economic strategies, leading to the further marginalisation of those in the so-called second economy. Linked to the issue of unemployment, is the lack of a workable poverty eradication and job creation strategy. With the poverty rate soaring at 25% in Eden, there is a need for a more pragmatic approach. The Eden District, the Western Cape's largest and most significant rural district, covers one of the country's best-known scenic tourism areas and boasts a relatively broad-based, steadily expanding regional economy.

With a 2006 population of about 540 000 (or just above 10 per cent of the provincial population and just below one per cent of the national level) the region contributed about R15,5 billion or 7,8 per cent to the 2005 Gross Regional Product (GRP) of the Western Cape Province. Agriculture, tourism, trade, construction and manufacturing are key sectors of the regional economy, both in value added and in employment, with all five sectors showing distinct potential for expansion.

A sizeable inflow of Eastern Cape migrants moving westwards as well as up-country pre-retirees seeking to settle in the beauty of Eden's environment have over the past decade added to the local labour supply, and the relatively older age groups, pushing the estimated 2006 labour force to about 225 000 or 42 per cent of the population, and adding to the vigour and cultural diversity of the district's communities.

Six medium-sized, historically grown towns dominate the urban development pattern in the region, with each town showing distinct competitive strengths. George is the administrative, trade and manufacturing core, Mossel Bay the harbour and petrochemical centre, Knysna and Plettenberg Bay are tourism- and retirement-focused towns, Oudtshoorn is the agri-service centre of the Klein Karoo with a strong tourism and events thrust and Riversdale is a service centre for Hessequa's agriculture as well as the-N 2 activity axis. Aside from these centres the region has about two dozen small towns and enclaves, some of which are high-income resort places, whereas another group consists of relatively remote, historically-rooted low-income settlements.

1	Gross Regional Product		
	2005 estimate for Eden	R15,5 bill.	
	Percentage of Western Cape GRP	7,8%	
	<i>per capita</i> GRP	R28 545	
	Real GRP growth p.a. 2003–05	3,5 to	
		4,5%	
2	Labour and employment (2005)		
	Labour force	225 000	100%
	Employment – formal	130 000	58%
	Employment – informal	54 000	24%
	Unemployed	41 000	18%
	Annual increase in the labour supply		7 50 0) (3,3%
3	Sector shares – 2004 (formal and informal)	GRP %	Employment %
	Agriculture	11,3	15,8
	Manufacturing	13,5	12,4
	Construction	6,8	5,9
	Electricity, water	2,6	0,9

Trade	10,5	13,6
Tourism	15,2	16,6
Transport, communication	8,2	6,5
Financial, property, business services	13,6	7,0
Social, personal, community services	18,1	21,2
GRP	100,0	100,0
4 Small-enterprise sector		
Estimated no of SMMEs	12 to 16 00	
Estimated no of informal operators	0	
SMME share in the GRP	20 000	
SMME share in the employment	43%	63%
5 Tourism		
Estimated no of foreign visitors <i>per annum</i> to Eden	350 000	
Estimated no of domestic tourists <i>per annum</i> to Eden	1 200 000	

Socio-Economic Profile

Crime is a measure of the social and moral fiber of our community and could be a useful tool to develop specific interventions. The PERO report 2006 highlighted the need for additional police stations (2) in the district. Drug related crimes, with a significant increase from 1,503 in 2002/03 to 3,872 in 2004/05 should be of concern to mainly Kannaland, Oudtshoorn and Mossel Bay municipalities. The increase in rape cases should also be of concern in the district. The relevant state department should therefore clearly outline in their strategic plan how the need for the additional police stations will be addressed.

Crime Report	No. Police Stations 2004/05	No. of Murders 2004/05	Drug Related Crime 2004/05	No. of Rapes 2004/05	Drug Related Crimes 2004/05	Total no. cases reported 2004/05
Kannaland	3	13	180	49	316	1,742
Hessequa	4	16	158	63	455	3,099
Mossel Bay	4	49	268	154	527	7,805
George	4	71	337	310	1,252	13,573
Oudtshoorn	4	27	166	122	607	6,881
Bitou	1	18	81	76	256	3,655
Knysna	1	36	256	132	385	6,435
DMA	0	8	28	21	74	918
Eden District	21	294	1,408	238	3,872	45,186

Source: Socio Economic Profile Eden District 2006

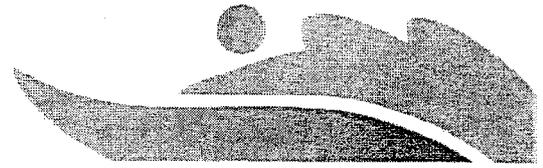
The Health statistics provide a status of health issues in the district. There are currently 92 health care facilities with a patient-nurse ration of 42:1 (national target 34) in the Eden District. The PERO report of 2006 also identified the need for 3 additional health care facilities in the District with Kannaland in dire need of attention. The percentage of underweight births is a cause of concern with a figure of 20% against a national target of 10%. In addition the TB cure rate (78%) is below the national target and therefore need urgent attention. The Department of Health should therefore provide clear directive to the type of intervention embarked upon to ensure corrective action.

Health Measures	Kannaland	Hessequa	Mosse l Bay	Georg e	ODN	Bitou	Knysn a	DMA	DISTRI CT
No. medical facilities	8	12	19	18	15	8	8	n/a	92
% of Births under 2,500g	3.1	1.9	1.6	3.9	1.6	n/a	1	3.2	2.4
Under 1 with measles immunization	95	117	146	140	107	160	158	138	133
TB prevalence per 100,000 people	1218	853	1470	1485	1288	2148	1557	903	1399
TB cure rate (%)	76.2	98.4	71.7	79.9	79.4	80.4	89.8	73.1	80.6
HIV prevalence rate (2005)	2,1%	1,9%	3,6%	4,5%	2,6%	6,0%	4,9%	2,5%	3,7%
HIV Related Deaths (2005)	21	36	117	292	88	97	117	15	783

Source: Socio Economic Profile Eden District 2006 & Department of Health 2008

CHAPTER 2

Governance & Intergovernmental Relations



The Corporate Services Department of Eden District Municipality consists of:

- Administration
- Registration
- Legal Services
- Human Resources.
- DMA
- Planning, Properties and Environmental Management

A. ADMINISTRATION

1. COUNCIL, COMMITTEES AND COUNCILLOR SUPPORT

Corporate Services ensures that Council, the Executive Mayoral Committee, Portfolio Committees and other standing committees meet regularly in accordance with the pre-approved schedule of meetings.

The Directorate also arranges special meetings, as and when required to do so.

Agendas were compiled, produced and distributed in respect of all meetings to the councillors concerned. Minutes of all proceedings were recorded and safely kept for record purposes and for future reference.

During the year under review, the following numbers of meetings were held:

TYPE OF MEETING	NUMBER
Council	4
Special Council	6
Executive Mayoral Committee	11
Finance Service Committee	8
Corporate Services Committee	8
Community Services Committee	7
Social Services Committee	6
Technical Services Committee	7
Strategic Planning Committee	6
Governance Committee	4
Central Health & Safety Committee	4
Training & Development Forum	5
Local Labour Forum	7

Human Resources Development Committee	0
Workplace and Services Restructuring Committee	0
Basic Conditions Committee	0
District Assessment Committee (Land Affairs)	9
Audit Committee	3
TOTAL of meetings held	96

In the process of arranging these meetings, a total of approximately 4 493 agendas were distributed to Councillors and officials.

2. STRUCTURES OF COUNCIL

The Eden District Council is structured as follows:

2.1 Council

Council consists of thirty (30) councillors made up as follows:

- Twelve (12) proportional representatives
- Seventeen (17) direct representatives from the seven (7) local municipalities within the district on the following basis:
 - Kannaland (WCO41) - 1
 - Hessequa (WCO42) - 2
 - Mossel Bay (WCO43) - 3
 - George (WCO44) - 5
 - Oudtshoorn (WCO45) - 3
 - Bitou (WCO47) - 1
 - Knysna (WCO48) - 2
- One (1) proportional representative from the District Management Area

2.2 Political Parties represented in Council

The following political parties were represented in Council:

- African National Congress (ANC)
- Democratic Alliance (DA)
- Eden Forum
- National People's Party (NPP)
- ICOSA
- Independent Democrats (ID)

2.3 Governing Party

Council was then governed by a DA lead coalition with the participating parties, the Independent Democrats, Eden Forum and ICOSA. (16 councillors).

The African National Congress and NPP formed the opposition in Council. (14 councillors).

2.3.1 Race / Gender representivity in Council

At the **first meeting** of the 2008/2009 financial year, political parties were represented as follows in Council:

Note: A = Africans, C = Coloureds, I = Indians and W = Whites

PARTY	Male				Female				TOTAL
	A	C	I	W	A	C	I	W	
Democratic Alliance	1	2	0	5	0	3	0	1	12
African National Congress	3	3	0	2	3	2	0	0	13
Independent Democrats	0	1	0	0	0	1	0	0	2
National Peoples Party	0	1	0	1	0	0	0	0	1
ICOSA	0	1	0	0	0	0	0	0	1
Eden Forum	0	0	0	1	0	0	0	0	1
TOTAL	3	9	0	9	2	6	0	0	30

2.4 Type of Municipality

The municipality is a Category C municipality with a Mayoral Executive System.

3. POLITICAL OFFICE BEARERS & SUPPORTING STAFF

(a) Executive Mayor

In terms of legislation, the following office bearers are full time councillors, and they are supported by full time political appointees on the following basis:

Office Bearer	Political Appointee
Executive Mayor	Personal Assistant
Executive Deputy Mayor	Personal Assistant
Speaker	Administrative Assistant

(b) **Other full time Councillors**

Office Bearer	Committee
Speaker	Governance Chairperson
Chairperson	Financial Services
Chairperson	Corporate Services
Chairperson	Community Services
Chairperson	Technical Services
Chairperson	Strategic Planning
Chairperson	Social Services

4. FACILITIES TO COUNCILLORS

Facilities to the disposal of the full time councillors are offices equipped with office furniture, telephones, air conditioners and stationary.

All councillors were issued with cell phones or they have the benefit of allowances in respect of cell phones usage.

During the year councillors were also issued with laptop and accessories. The purpose of this exercise is mainly to transmit agendas / correspondence electronically to councillors in order to ease the delivery of agendas over a geographical area of 4170 kilometers.

Eden did not issue laptops to councillors in cases where the primary municipality has done it. In such cases Eden only linked up with those laptops.

5. COUNCILLOR'S TRAINING, CAPACITATING & SUPPORT PROGRAMME

Council consists of thirty (30) councillors. All logistical support which deals with the training, development and arrangements of meetings, is done by Department: Corporate Services of Council.

Councillors are participating on a regular basis in various training programmes. This training is done via workshops, strategic sessions, the attendance of conferences and seminars, etc. There are other in-house training which councillors are attending as part of the training programme of Council through the workplace skills plan and training implementation reports that are submitted to the Local Government, Water and related Seta (LGWSETA).

The training, capacitating and the rendering of support to councillors are of high importance as it is important to equip them to perform their tasks as leaders in their respective communities.

6. FUNCTIONING OF COUNCIL

During the period under review, the following structures existed:

- Council
- Executive Mayoral Committee
- Finance Cluster (Portfolio)
- Community Services Cluster (Portfolio)
- Social Services Cluster (Portfolio)
- Technical Services Cluster (Portfolio)
- Strategic Planning Cluster (Portfolio)
- Sub-Committees to support the portfolio committees (clusters)

Plenary sessions of Council take place every two (2) months. The purposes of these sessions are mainly to:

- (i) consider the minutes of the Executive Mayoral Committee and to confirm resolutions arising from these minutes;
- (ii) consider and resolve of items submitted directly to Council; and
- (iii) to consider items as determined by Section 160(2) of the Constitution of the Republic of South Africa.
- (iv) The Speaker is in charge and presides over Council meetings.
- (v) In terms of Section 10(b) of the Local Government: Municipal Structures Act 1998, the Council is a municipality with an Executive Mayoral Committee.

7. FUNCTIONING OF COMMITTEES

7.1 Executive Mayoral Committee

- The Executive Mayoral Committee consists of the Executive Mayor, Deputy Executive Mayor and five (5) Councillors that are the chairpersons of the portfolio committees (clusters).
- The Executive Mayoral Committee members are appointed by the Executive Mayor in terms of 60 (a) of the MSA, 117 of 1998.
- The Executive Mayoral Committee meets once (1) a month and when the Executive Mayor requests in consultation with the Executive Mayoral Committee members.
- The schedule of such a meeting is contained in the schedule of meetings of the Council.

7.2 Section 80 Portfolio Committees

There are six (6) committees that are chaired by the members of the Mayoral Committee.

The (Portfolio) Committees are:

- Financial Services
- Corporate Services
- Technical Services
- Community Services
- Social Services
- Strategic Services

7.2.1 Financial Services

Budget Management
Revenue Management
Expenditure Management
Supply Chain Management
Financial Statements
Financial Reporting
Rating and Tariffs
Equitable Share LM's
Financial Viability Monitoring

7.2.2 Corporate Services

Policies and By-Laws Management
Committee Services
Admin Support Services
Property Administration
Land Use Management
Legal Services
Public Places
Billboard and Displays
Licensing of Dogs
Archives
Housing Admin
Regional Planning and Development
Urban and Rural Development
Human Resource Management
Libraries
Museums
Asset Management
Security Services
Office Cleaning Services

7.2.3 Community Services

Trading Regulations
Street Trading
Foodstuff Licensing
Firefighting
Beaches & Amusement Facilities
Local Amenties
Local Sports Facilities
Parks & Recreation Facilities
Cemetaries
Control over Liquor Selling Places
Animal Care & Burial Facilities
Pounds
Disaster Management
Control of Public Nuisances
Refuse Removal
Municipal Health Services
Noise Polution
Markets & Abbattoirs
Cleansing
Resorts

7.2.4 Technical Services

- (a) Municipal Public works*
- (b) Building Regulations & Control*
- (c) Electricity & Gas Reticulation*
- (d) Pontoons*
- (e) Stormwater Management*
- (f) Public Transport*
- (g) Municipal Roads*
- (h) Street Lighting*
- (i) Bulk Infrastructure Development*
- (j) Bulk Electricity Supply*
- (k) Traffic & Parking*
- (l) Work for Water*
- (m) Roads*
- (n) EPWP*

7.2.5 Strategic Services

- (a) Communication/Public Participation*
- (b) Internal Audit*
- (c) Performance Management*
- (d) Intergrated Development Planning*
- (e) IGR & Co-operative Governance*
- (f) Capacity Building LM's*

- (g) *Staff Structure Design & Review*
- (h) *Service Delivery Budget Integrated Plan*
- (i) *Advising Council*
- (j) *IT Services & Website Admin*
- (k) *Local Economic Development*
- (l) *Tourism*
- (m) *Project Management*
- (n) *Research*

7.2.6 Social Services

- (a) *Gender*
- (b) *Youth*
- (c) *Community Development*
- (d) *Disabled*
- (e) *Child Care*
- (f) *Aged Care*
- (g) *Poverty*
- (h) *Human Rights*
- (i) *HIV*
- (j) *Sports*

8. OTHER COMMITTEES

8.1 Governance Committee

- The Speaker and the Whips of all the parties represented in Council, form the Governance Committee. Those parties are as follows: Democratic Alliance, African National Congress, Independent Democrats, ICOSA, National Peoples Party and Eden Forum.
- The Speaker presides over all meetings and the discussions include any logistical in-house arrangements in the affairs of Council.
- The Committee convenes once a month. Additional meetings are arranged as and when necessary. These meetings are attended by the Municipal Manager and / or Manager: Corporate Services.

8.2 District Informational Forum

- Eden has a District Intergovernmental Relations Forum, which forum is chaired by the Executive Mayor, Cllr L Dorfling.
- The forum involves all seven (7) local municipalities in the district (Bitou, George, Hessequa, Kannaland, Knysna, Mossel Bay and Oudtshoorn); government departments and parastatals.
- The purpose of the forum is to regulate all matters of mutual interest that affect the district as a whole.
- The chairperson of the intergovernmental forum convenes a meeting of the district intergovernmental forum at a time and place determined in the agenda.

8.3 Occupational Health & Safety Committee

- There are three (3) health and safety committees which regulate health and safety matters within the Council.
- All three (3) committees have their health and safety representatives and the chairpersons that preside over these meetings.
- All the recommendations made at these meetings are subsequently submitted to the Executive Mayoral Committee.

8.4 Training & Development Forum

- This committee convenes once (1) a month and its primary function is to provide training and development to all staff members and Councillors.
- The members of the committee consist of Councillors, union representatives and officials.
- The committee is responsible for the development of the workplace skills plan of the Council and the submission of such a plan to the Local Government Water and Related Services Seta.

9. LOCAL LABOUR FORUM AND IT'S SUB-COMMITTEES

9.1 Local Labour Forum

- i. It regulates the all-labour matters and is constituted by Councillors, officials and the unions (IMATU & SAMWU).
- ii. The membership of the committee is equally between the unions and the employer (Councillors and officials).
- iii. The committee convenes once (1) a month and the chairperson in this financial year is on the employers' side.

9.2 Human Resources Development Committee

- iv. This committee is responsible for consultation and technical preparatory work on education and training, employment equity and all such other related human resources issues.
- v. The committee formulates the employment equity plan of the Council.
- vi. The committee consists of officials, Councillors and the union representatives.
- vii. The committee convenes once (1) a month and the municipal manager in terms of his core functions is responsible for the employment equity plan.

The employment equity plan and the annual employment equity reports are submitted to the Department of Labour for their information and approval.

9.3 Workplace and Services Restructuring Committee

The Workplace and Services Restructuring Committee deals with all proposed changes related to any service restructuring including the introduction of new technology, proposals for privatisation or alternative methods of service delivery or other work re-organisation proposals.

9.4 Basic Conditions Committee

The Basic Conditions Committee deals with any other matters relating to working conditions, arrangement of working hours, health and safety proposals.

9.5 District Assessment Committee

Eden District Municipality provided the secretarial functions of the DAC. The following functions is provided:

- Written notice of meetings
- Draw up the agenda according to the order of business
- Keep attendance Register
- Take minutes of meetings and circulate to all members within seven (7) working days after the meetings
- See to all the necessary arrangements, correspondence and communications with regard to the meeting.

B. REGISTRATION & ARCHIVES

The section is supported by the following staff members:

Snr Administrative Officer: Properties: Shahida Olivier
Administrative Officer: Registration and Archives: Spasina Brinkhuys
2 x Registration Clerks: Alvina Pikaan and Aretha Xolani
1x Reprographer: Gideon Joubert
2 x Access Controllers: Anton Fourie and Jacobus Jacobs
1x Switchboard Operator: Marie van Heerden
1x Supervisor: Messengers and Cleaning Services: Edward Hatches
1x Messenger: Leonard Mazaleni
5 x Cleaners: Berenice Windwaai, Anita Jansen, Mabel Arendse, Jeanetta Lottering, Susan Dekella

Functions

- The section ~~exists~~ of the following services namely :

REGISTRATION AND ARCHIVES SERVICES

- Receiving of approximately +-350 incoming mail daily (Official and Personal)
- Receiving of +-100 incoming faxes
- Receiving of +-100 incoming mails via email system

COUNCIL PROPERTIES

- External auditors met with division with regards to investment properties identified.
- A tender for the appointment of a tourism consultant for the compilation of a redevelopment strategy of the Calitsdorp Spa has been advertised. Two proposals were submitted and will be considered by the next bid committee.

E. ENVIRONMENTAL MANAGEMENT

PROJECTS

Region	Corporate Services- Environmental Management	Climate change roll out programme (various initiatives, estuaries, bio diversity, compilation of coastal management plan)	In process		R 1,500,000
Region	Corporate Services- Environmental Management	Hosted Climate Change Indaba	Completed	500,000.00	
Region	Corporate Services- Environmental Management	Compile Regional Spatial Development Framework Guidelines	Completed	66,000.00	

REPORT ATTACHED

1. COUNCIL, COMMITTEES AND COUNCILLOR SUPPORT

The municipality consist of the following departments:-

- 1.1 Corporate Services
- 1.2 Financial Services-
- 1.3 Technical Services
- 1.4 Community Services
- 1.5 Department of the Deputy Municipal Manager

The Department Corporate Services is responsible for the operation and activities of Council, Executive Mayoral Committee, Portfolio Committees and other Standing Committees. These structures meet on a regular basis in accordance with a pre approved schedule of meetings, which scheduled is compiled and approved on an annual basis. In addition to scheduled meetings, special meetings are also held on request as and when necessary.

For these meetings agendas were compiled and distributed to Councillors and minutes of all meetings where recorded and safely kept for record purposes in accordance with legislation.

The following meetings were held during the year under review:

TYPE OF MEETING	NUMBER
Council	4
Special Council	4
Executive Mayoral Committee	15
Financial Services Portfolio Committee	7
Corporate Services Committee	4
Community Services Committee	11
Roads Services Committee	8
Strategic Planning Committee	8
Social Services Committee	4
House Committee	5
Occupational Health and Safety Committee	0
Training and Development Forum	8
Local Labour Forum	0
Human Resources Development Committee	0
Workplace and Services Restructuring Committee	1
Basic Conditions Committee	10
District Assessment Committee (Land Affairs)	3
Audit Committee	100
Total of meetings held	169

A total of (2071) agendas have been produced and distributed to Councillors and Officials.

2. STRUCTURES OF COUNCIL

Council is structured as follows:

2.1 Council itself

Council consists of 30 Councillors and is put together as follows:

- Twelve (12) proportional representatives 12
- Seventeen (17) direct representatives from the seven (7) local municipalities within the district on the following basis: 17
 - Kannaland (WE041) - 1
 - Hessequa (WC042) - 2
 - Mossel Bay (WC043) - 3
 - George (WC044) - 5
 - Oudtshoorn (WC045) - 3
 - Bitou (WC047) - 1
 - Knysna (WC048) - 2
- One (1) proportional representative from the District Management Area 1
- Total of Councillors 30

**2.3 POLITICAL PARTIES REPRESENTED IN COUNCIL AND
NUMBERS OF COUNCILLORS**

PARTY	MALE	FEMALE	TOTAL
Democratic Alliance	9	2	11
African National Congress	5	7	12
Independent Democrats	1	1	2
Freedom Front Plus	1	0	1
ICOSA	1		1
National Peoples Party	1	0	1
African Christian Democratic Party	1	1	2

2.3 Council is governed by a DA – lead coalition, with the other members of coalition being the Independent Democrats, Freedom Front Plus, the African Christian Democratic Party, ICOSA and National Peoples Party.

The African National Congress forms the opposition in the Council.

2.4 TYPE OF MUNICIPALITY

The municipality is a ~~Category C~~ municipality with a Mayoral Executive System

3. POLITICAL OFFICE BEARERS AND SUPPORTING STAFF

3.1 The Executive Mayor and Executive Deputy-Mayor.

The following office bearers are full time Councillors and are supported by full time political appointees as indicated below.

Office-Bearer	Political Appointees
Executive Mayor	Personal Assistant-
Executive Deputy Mayor	Personal Assistant
Speaker	Administrative Assistant

3.2 Other full time Councillors

Office Bearer	Portfolio Committee
Speaker	Governance Committee
Chairperson	Finance Committee

Chairperson	Corporate Services
Chairperson	Community Services
Chairperson	Technical Services
Chairperson	Strategic Planning
Chairperson	Social Services

4. FACILITIES MADE AVAILABLE TO COUNCILLORS

Facilities to the disposal of full time councilors include offices, furniture, equipment, telephone, communal fax machine, air conditioners, stationary, laptops, cell phones and a central SMS facility.

5. COUNCILLORS TRAINING, FACILITATING AND SUPPORT PROGRAM

All councilors were, from time to time, subjected to official councilor training sessions. These training sessions are organized and conducted by means of workshops, strategic planning sessions, the attendance of workshops and seminars, etc.

6. FUNCTIONING OF COUNCILLORS

Plenary sessions of council takes place every 2 months. The purpose of these sessions are mainly to:

- (i) consider the minutes of the Executive Mayoral Committee and to confirm resolutions arising from these minutes;
- (ii) consider and resolve of items submitted directly to Council, and
- (iii) to consider items as determined by Section 160(2) of the Constitution of the Republic of South Africa.
- (iv) The Speaker is in charge and presides over Council meetings.
- (v) In terms of Section 10(b) of the Local Government: Municipal Structures Act 1998, the Council is a municipality with an Executive Mayoral Committee

7. FUNCTIONING OF COMMITTEES

7.1 Mayoral Committee

- The Mayoral Committee consists of the Executive Mayor, Executive Deputy Mayor and Councillors who are the chairpersons of the respective portfolio committees.
- The Mayoral Committee members are appointed by the Executive Mayor in terms of Section 60(a) of the Municipal Systems Act, 1998 (Act 117 of 1998)
- The Mayoral Committee met in accordance with the pre – approved schedule of meetings and also had meetings as and when it was required by the Executive Mayor.

7.2 Portfolio Committees

There were five (5) portfolio committees which were chaired by the various members of the Mayoral Committee (see paragraph 1) of which the respective strategic objectives were the following:

- Financial Services
- Corporate Services
- Community Services
- Technical Services
- Strategic Services

7.3 Other Committees

Other committees established by Council with the purpose to assist Council in the execution of its extensive and responsibilities are:

- House Committee
- District Information Committee
- Occupational Health and Safety Committee
- Training and Development Committee and the
- Local Labour Forum

In accordance with the Collective Agreement, the local labour Forum has three(3) sub-committees which committees have sessions and report to the local labour forum. These sub-committees are:

- Human Resource Development Committee
- Workplace & Services Restructuring Committee and the
- Basic Conditions Committee

IGR STRUCTURES

Structure	Representative
Provincial Health Council	Councilor
Provincial Municipal Manager Forum	Municipal Manager
Provincial Transport Technical Committee	Manager Roads
Allan Blyth Hospital	Councilor
District Assessment Committee	Councilor
Public Transport	Councilor
District Fire Fighting Committee	Councilor
Museum Trustee Councils	George Great Brak River Oudtshoorn Mossel Bay
Cango Caves Working Group	Councilor
South Cape Karoo Electricity Distribution	Councilor
George Multipurpose Centre	Councilors

Agreements

Integrated Development Planning (IDP) & Performance Management

o IDP review for 2008/09

Integrated development planning is a **process** through which municipalities prepare a strategic development plan for a five year period, which is reviewed annually.

The Integrated Development Plan (IDP) is a **product** of the integrated development planning process. The IDP is the principal strategic planning instrument which guides and informs all planning, budgeting, management and decision making in a municipality.

‘Integrated development planning is vital for using the resources available to meet the wide range of issues in an area. It helps a municipality to identify and respond to issues in different sectors such as water, health, transport, community, safety and trade, in a coordinated way.’

Section 34 of the Municipal Systems Act of 2000 states that the Municipality must:

- (a) (i) annually review its Integrated Development Plan in accordance with an assessment of its performance measurements in terms of Section 4; and
(ii) to the extent that changing circumstances so demand.

Prior to revising the IDP, the Municipality is expected to adopt a process plan which outlines the review process. Consequently, the review of Eden’s IDP for 2008/09 commenced with the adoption of a process plan by Council. The process plan outlined the activities the district will embark upon to review the IDP.

Integral to Eden’s 2008/09 IDP review process were consultative meetings with communities in the district management area (DMA), the seven B-municipalities and sector departments. During these consultative meetings the communities and B-municipalities needs were ascertained and served as the primary input into the IDP review process. A draft IDP was approved by Council and further public input was obtained in April 2008 before the IDP was finalized.

During the 2008/09 IDP review the **vision** (*Eden a Home and Future for All*) and six **strategic objectives** of the Districts five year IDP (2007-2011) were reaffirmed. Each strategic objective is linked to “clusters” of municipal departments informed by focus areas and strategic initiatives to guide the development cluster towards implementation.

Strategic goals	Development Cluster	Focus areas, Strategic Initiatives (Activities)
Good governance through Institutional transformation, Inter-Governmental co-operation and public consultation to ensure accountability	Governance and Institutional Development Cluster	HRD strategy implementation, local government skills development, institutionalization of participation structures, Development of Customer Care Strategy, implementation of Transformation Management Strategy, IDP review
	Finance and Resource Mobilization Cluster	Implementation of financial management and planning reforms, performance management system, IT system integration, land asset system (property management), indigent policy implementation
Develop appropriate regional economy that	Economic and Tourism	Tourism help desk and marketing, tourism route development,

Strategic goals	Development Cluster	Focus areas, Strategic Initiatives (Activities)
ensures shared prosperity and sustainability	Development Cluster	Regional LED strategy development, land reform programme, small business development; upgrading of resorts; Other sector development: agriculture, cultural industries Skills development (aimed at citizens)
Create an enabling social environment , that ensures safe, healthy and vibrant communities that participate actively in Eden	Community, Social and Human Capital Development Cluster	HIV/AIDS Forum establishment and plan Development; Formulation of inter-governmental poverty eradication strategy; Development of Early Childhood facilities; Disaster Management Plan development; Development of Environmental Health Strategy; "Clean-up" projects; Running of the DMA
Develop human and social capital by investing in women and youth development		
Ensure effective and affordable service and infrastructure delivery in Eden to meet the needs of the people	Infrastructure, Public Works and Transport Cluster	Formulation of Regional Bulk Infrastructure; Audit and Plan including water and storm water treatment; Infrastructure projects in municipalities and VIP toilets on farms; Development of Integrated Waste Management System; EPWP strategy; Development of a Regional Integrated Public, Transport Plan, Maintenance of roads (planning)
Sustain Eden environment through resource conservation, good land use practices and people centred planning	Environmental Management and Spatial Development and Planning Cluster	Integrated Environmental Management – includes development control, and environmental health services Spatial Development and Planning: including a land audit, growth potential study, SDF, Town Planning in DMA Land reform, rural development and integrated settlement: rural skills development, greening in towns, rural development strategy formulation

Eden Districts 2008/09 IDP review received a credible rating from the Provincial MEC for Local Government and Housing.

o Performance Management

The IDP process and the performance management process are seamlessly integrated. The IDP fulfils the planning stage of Performance Management and Performance Management fulfils the implementation management, monitoring and evaluation of the IDP process.

Eden District's performance management framework was revised during 2008/09 to include both organizational and individual performance. Progress is made with implementing organizational performance management in Eden District through the performance assessments of Section 56 appointees and the Service delivery and budget implementation plan (SDBIP) implementation.

The phased roll-out of individual performance management is planned for the next financial year. The District is also planning to develop an electronic performance management system.

Eden District acknowledge that the proper institutionalization of performance management will take time, but we intend to proceed, albeit imperfectly, and we vow to continuously learn and strive for improvement. Therefore, a culture of performance management will be created in the district by means of continuous training initiatives.

DIVISION: PLANNING & ENVIRONMENTAL MANAGEMENT

The Division of Planning and Environmental Management was seated in the Department of Corporate Services during this period. The division attended to matters within the domains of planning, environmental management, housing and council properties.

During February 2009 a high profile and very successful climate change summit was initiated by the division. The summit was hosted by Eden at Diaz Hotel in Mossel Bay was chosen as the venue. It was co-sponsored by PetroSA and took place over a period of three days. The aim of the summit was to discuss the impact of climate change on coastal living and the Klein Karoo within a number of themes which included the relation between climate change and recreation, economic development, biodiversity, social well-being, population growth and tourism. Several project outcomes were identified by the delegates and included estuary management, spatial development, intervention in the ostrich industry through developing best practice farming methods, a coastal management plan for Eden and several others. All Eden mayors present committed their respective councils to addressing climate change issues by the signing of a declaration.

A photographic competition was launched, based on climate change were people across the world was requested to switch off their lights. Eden District Municipality sponsored the prize money which included a solar geyser to the winning entry.

The environmental section furthermore celebrated all environmental calendar days and was involved in and contributed towards coastal cleanup, marine week and harbour week where some 1000 trees were donated and planted at various less fortunate schools. A permaculture project was also established in Uniondale and 25 people from the community, including prison inmates, were trained in gardening and the making of compost. A further 300 trees was also planted at the Dirk Boshoff Primary School and open spaces in Uniondale. The environmental unit continues to work closely with the eco-schools in the region and will be establishing more in 2010. The unit also represent council on numerous environmental committees, conservancies and other stakeholder meetings throughout the Western Cape and Eastern Cape.

The planning unit focussed mainly on the updating of the Eden Spatial Development Framework, the compilation of an urban design plan for Voortrekker and Lang Street in Uniondale and the finalisation of the draft scheme regulations for the district management area. The unit continued to address illegal planning and building activities in Uniondale and Haarlem and the processing of land use applications.

The housing project in Uniondale, consisting of 183 residential units, was finalised and a tender allocated to establish the infrastructure. The application for the top structures lodged at the Department of Housing will be finalised in early 2010 where after the construction of the units will commence.

The properties unit finalised the council properties database. The 539 registered properties vary in size from small portions to properties of several hundreds of ha's. These are scattered throughout the Eden region, both rural and located in the towns. It has during the investigation also been established that a number of properties are utilised illegally without lease contracts. These are addressed at present. The asset management policy is however inadequate and will have to be addressed in order to move forward. The first pilot project at the Calitsdorp Spa was initiated whereby alternative development proposals will be investigated to enable council to proceed with the possible redevelopment of certain properties, including the various council resorts.

Business support Unit

1. Staff

Four staff members (Program Managers) were employed in the Business Support Unit. During this time two members were seconded to act as Managers in two of the departments, namely Mr Johan Stander to act as Manager: Financial Services and Mr Faan van der Merwe to act as Manager: Community Services.

2. Projects

The following projects are some of the highlights of the division:

Financial

- Meetings were held with the district municipalities in the Western Cape to discuss funding mobilization for district municipalities.

Technical

- Support to Kannaland municipality in order to improve the water supply / water schemes.
- Emergency housing projects in Zoar, Uniondale and Haarlem amounting to R48m.
- Assistance with technical projects in the DMA.
- Assistance with the establishment of the disaster management centre.
- Establishment of sanitation facilities (toilets) in Vermaaklikheid as well as VIP sanitation projects in the rural areas of Eden. Upgrading of sanitation facilities and water provision to clinics and schools in rural areas.
- Establishment of a possible wind farm at Melkhoutfontein.
- Upgrading of Kleinkrantz Resort (Security, cleaning of terrain, phase 1 of renovation process).
- Several meetings with PGWC to improve the Roads Agency Agreement.
- Investigation and application for funds to implement energy savings initiatives.
- Assistance with the compilation of the CIP's (Bulk Infrastructure Investigation).
- Investigation in the Cable Car project.
- Compilation of a business plan for the establishment and development for ECET (Eden Centre of Excellence for the training of young professionals in civil engineering); networking with several stakeholders, arrangement of accommodation, etc.

Properties

- Project Manager for the establishment of a database for properties as well as the verification of properties. A task team were compiled to investigate the utilisation of Council's properties. A property management system was established on the current Collaborator system.
- The verification of property rental contracts.
- An audit of rates and taxes paid by Eden for rental of properties.

Shared Services

- Several meetings with Province and the B-municipalities to get involved with Shared Services.
- Obtained support from Ilima Trust.
- Engagement with Unions and Technical Forums

Organization

- Organizational Renewal

Background information

Work sessions with staff and Council (enabling role, vision and values).

Feedback

Report to management

- Organizational Work-study

Interventions to determine number posts needed

Training-of staff in techniques

Feedback

Compilation of the organizational structure

- Leadership

Background information

Tender

Nominations of staff members and councillors

Curriculum

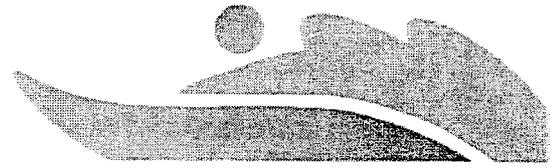
Classes

Mentors

Presentations

CHAPTER 4

Service Delivery



- Communications and Public Relations
- Municipal Environmental Health Services
- Disaster Management & Fire Services
- Resorts
- Social Development & Community Services Projects

Communications, Intergovernmental Relations and Public Relations

Introduction

Communication is a strategic and planned process aimed at ensuring effective dialogue between government and communities. According to the *Guidelines for Municipal Communications*, the communication unit should comprise of officials to handle the following functions:

- Internal Communications
- External communications
- Media and stakeholder liaison
- Media Production
- Corporate Marketing and Branding

Human Resource

The department is comprised of the following staff:

Manager:

Communications Officer: Content Creation:

Senior Communications Officer: IGR and PR

Graphic Designer & Photographer (Contract)

Kelvin Vollenhoven

Mariene Nqumse

Kholiswa Masiza

Herman Pieters

The Communications and Public Relations Section is currently housed in Strategic Services from where it provides a service to other departments and Eden as a whole. The strategic importance of Communication emerged from the Eden 06 process and more recently has been identified by the Ras Report as one of the disciplines which should receive more prominence within the Eden District Municipality.

Key Performance Areas:

Since the establishment of the COMMUNICATIONS, INTERGOVERNMENTAL AND PUBLIC PARTICIPATION unit it has assumed responsibility for the following key performance areas:

COMMUNICATIONS

Media Relations

- Hosted success training in media relations for journalists, government communicators, and civil society communicators in partnership with IDASA.
- Issues media statements on behalf of Municipality
- Media relations and liaison
- Support municipality with media
- Draw up media plans
- Maintain Calendar of events for department and political principals
- Manage and coordinate rapid media response

Communications Research

- Content development and management
- Research
- Media monitoring
- Speech writing
- Strategic Publications and promotional items
- Website content management
- Branding and corporate identity
- News clipping service

Corporate Communications and marketing

- Internal communications
- Marketing
- Events Management
- District Communications Forum: Convener of District Communications Forum
- Serve on the Provincial Communications Forum

Support to Mayor and Mayoral Committee

- Media statements, opinion pieces and articles
- Communication support to Mayor
- Update Mayoral diary for media relations

INTERGOVERNMENTAL RELATIONS

- Maintain IGR Calendar of events.
- Provide support to the District coordinating Forum (Mayoral Forum).
- Coordinate and report on working of various District Forums.
- Coordinate production and distribution of IGR newsletter.
- Organise programs and activities in support of IGR.
- Maintain database of IGR role players.

PUBLIC PARTICIPATION:

- Maintain Public Participation calendar
- Advice, support Public Participation needs of departments

- Provide support to District Speakers Forum.
- Initiate programs to support municipal Public Participation officials at local municipal level.
- Convene and support Public Participation Forum
- Provide support to program initiated by Public Participation Forum.
- Provide support to municipal Public Participation Units

Corporate Marketing

The mandate of the Communications Unit is to ensure that perceptions, attitudes and beliefs about the Eden District Municipality are managed to ensure alignment with its service delivery objectives. To this end the budget of the unit has been directed towards promoting service delivery achievements of Eden in the local press (primary audience) and Provincial (secondary) and specialist trade publications (tertiary). The unit has developed a database of local media, with an inventory of opportunities offered. In the new financial year

Eden Fanjol




11 am to 10 pm
FREE ENTRY

2010 FANJOL

**PACALTSDORP
SPORT STADIUM
SATURDAY, 2 MAY 2009**

LIVE BIG-SCREEN, KIDS ZONE, LIVE
 ENTERTAINMENT, BEER TENT, SOCCER
 CLINICS & MATCHES, STALLS












The Department of Social Development
Western Cape, in partnership with
Eden District Municipality,
will be hosting a
REGIONAL POVERTY INDABA 2009

The purpose of this Indaba will be to produce products and activities that will foster resilient, creative, and caring families and communities through poverty reduction initiatives. This will contribute to the realization of the Millennium Development Goals (MDGs) for 2014 set by the UN.

Poverty Indaba:
Date: 15-17 July 2009
Time: 08:30 - 16:00
(17 July: 08:30 - 13:00)
Venue: George Municipality, Civic Centre, York Street

For more information please contact:
Mr Muzki: Skayana 044 801 4300
Ms Makana Wilson: 044 803 1300

Participation is open to delegates from Organised Groups (NGOs & CBOs) and Government Parastatals only.



Klein Karoo National Arts Festival

The Communications Unit advertised in the official festival guide which reaches an estimated 10 000 festival goers directly. The festival guide is published by Media 24 and is the ideal platform for a combined corporate and tourism marketing strategy. It poses as an ideal platform for the District Municipality to ensure it is associated with the festival. The past few years Eden's involvement has scaled down to the level where our involvement has only been through this publication and our EHS and Disaster Management officials who perform duties.

Annually 180 000 people visit the KKNK, many bringing repeat visits during June and December school holidays. This poses an ideal opportunity for Eden Municipality, as a corporate entity, to reinforce its brand presence by combining a governance message with that of tourism branding.

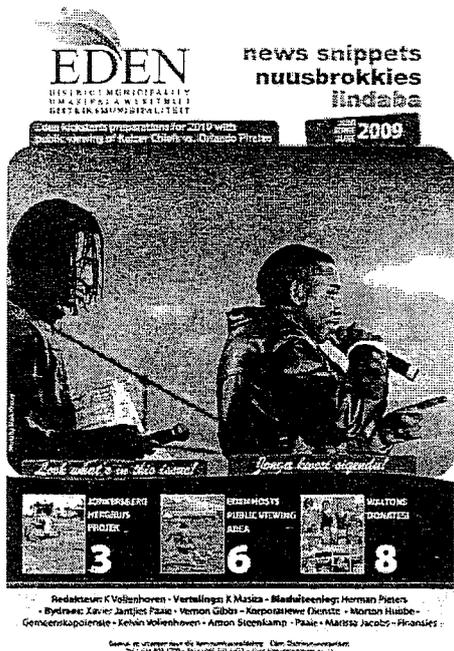
Newsletters

The Communications Unit is responsible for the production of several internal and external publications:

Staff Newsletter

Given the complexity of district municipalities, which cover vast geographic areas, having diverse functional, the internal newsletter is an important channel with which the district municipality communicates with staff, councilors. Since the appointment of a communication officer this publication has been coming out monthly and is circulated with pay slips. The policy of the publication is to promote media pluralism. The benefit of the Communications Unit being the driver is that content management can be promoted better due to the benefit

of media convergence; hence articles featuring on the website can easily be exported to the newsletter, often with only minor content modifications. An area of concern is the difficulty experienced with the collation of information from staff and councilors. The vision of the unit is that this publication should be a vibrant, communication medium for council, management and staff. Some of the initiatives planned are:



- regular competitions
- a feature "Meet your Councilor"
- Strategic challenges facing the municipality
- Guest contributors
- HR notices

During the 2008/09 research was conducted to ensure the effectiveness of this communication medium.

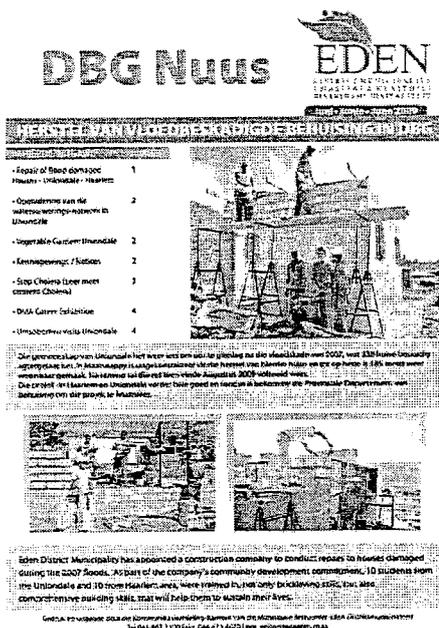
Intergovernmental Newsletter

During April 2008 the Communications Unit launched an Intergovernmental Newsletter which is circulated amongst municipalities and other state departments. It has been well received amongst external role-players and the vision for this publication is that it be published monthly and could be rolled out to the broader public in the Eden district. This newsletter is an extension of the role of Eden as a district authority.

District Management Area-Ratepayers/municipal newsletter

Eden District Municipality is responsible for direct service delivery in the Uniondale, Haarlem area. The Communications Section is responsible for the technical coordination of this newsletter which has been brought out six-monthly with the Community Services Department as client. The newsletter is generally used to communicate the following to the residents of the DMA area:

- Fiscal: Rates, budget
- New projects/developments
- Service Delivery
- This Service delivery/customer care details



DMA Youth Newsletter

The Communications Unit has supported this local community youth newsletter with technical layout, design and printing. This publication, which is published and funded by the Social Development Department, is circulated amongst youth within the DMA area (Uniondale, Haarlem)-through the Youth Council. The project has a growth potential as a vehicle for youth within the Eden District. The target audience is residents in the DMA area, which includes rural as well as urban centres such as Uniondale and Haarlem.

Support to Departments

The Communications Unit has grown into a strategic support which delivers a support service, not just to internal departments, but also to other municipalities. The Communications Unit currently provides a Design and Layout (DTP) function to various departmental communication needs. The Section has provided support to the following departments with campaigns and advertisements. The major clients have been the LED, Tourism, Environmental health, Resorts, Disaster Management, DMA Youth newsletter, DMA Municipal Newsletter,

Support to partner B Municipalities

The Communications Unit has also provided support to Oudtshoorn Municipality and has assisted them in publishing external municipal newsletter.

Media Liaison/Public Events

Through a proactive media liaison program the Communications Unit has succeeded in building up good relations with local, as well as provincial media channels.

DISTRICT COMMUNICATIONS FORUM

The District Communication's Forum is a consultative forum aimed at ensuring effective communication and horizontal and vertical integration with the District Municipality, Local Municipalities and all internal (municipal officials and staff) and external communication stakeholders such as National and Provincial sector departments, private sector, civil society and community structures and the broader community through.

COMMUNICATIONS WORKING GROUP

An internal Communications Working Group was established by the Communications Section to support and drive communications within departments of Eden Municipality. There is close cooperation between the Communications Section and IT, with IT also serving on the Communications Working Group. The first meeting was spent on adopting a terms of reference, a competition to rename committee rooms. Future meetings will deal with issues of standardization regarding branding, notice boards, website, etc.

Research, Training and Education

The unit has achieved the following training interventions for staff within the unit:

- Project Management 1
- Learnership 1
- Media training programme: IDASA 1
- Website training: Joomla 4
- Masters Journalism 1

During the reporting period, the unit has taken in a UNISA student in Public Relations

ACHIEVEMENTS OF THE UNIT

Support to Local Municipalities

The Communications Unit has provided a technical support service on an ongoing basis to the Oudtshoorn and Bitou Municipality with their newsletters for the broader communities.



Content Creation

The Communications unit has established a Graphic Section which has provided the following Content Creation support to other departments:-

- CD's Reproduction: the unit provides a function to reproduce CD's and DVD's for other departments.
-

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- Posters: Posters are produced for on and ongoing basis. The department has produced a series of posters for the Environmental Health Department in support of a international visit by staff members.
- Name Tags, posters and other general printing is done on an ongoing basis and departments charged the actual costs whilst our department provides the expertise and sweat equity.. The department has supported the Provincial Poverty Alleviation Indaba.
- Photography and clippings databasis; The unit is at present compiling a databasis of photographs which is currently used for general marketing purposes
- Advertisements:

The Graphic section has supported the Tourism section with designing tourism adverts for trade publications.

Municipal Environmental Health Services EDEN AIR QUALITY-2009

1. QUALITY MONITORING

Eden District Municipality was involved with the Dept. of Environmental Affairs and Development Planning's mobile monitoring station, where the Primary pollutants and benzene are monitored since October 2009. The station is currently situated in Mossel Bay that was identified as a potentially poor air quality region.

The levels of the pollutants are compared with the National ambient air quality standards and results were communicated on a monthly basis to the Mossel Bay Council. Eden also budget for air quality equipment for air quality monitoring purposes. Monitoring is one of the corner stones of air quality management, as identified in the Eden Air Quality management plan.

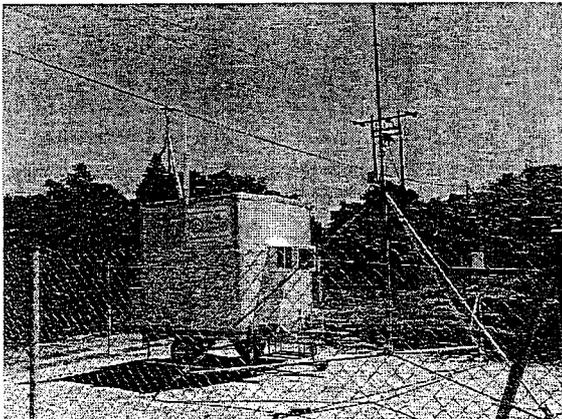


Figure: photo of the Bayview monitoring station, measuring the primary pollutants in the receptor area

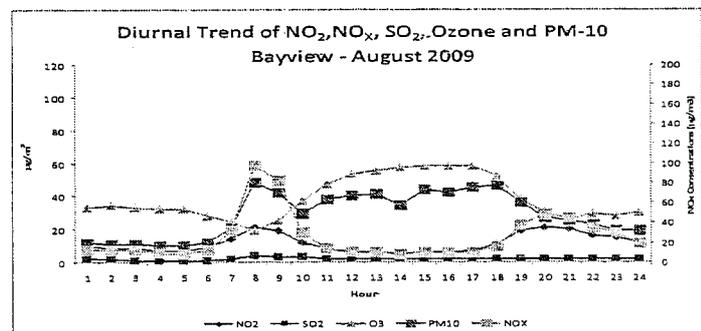


Figure of the typical diurnal trend of the pollutants for August 2009.

2. EMISSION LICENSING OF LISTED ACTIVITIES

Eden also held a licensing workshop in the region where all listed industries were informed about the new licensing function of listed activities that was delegated from National Department of Environmental Affairs and Tourism to Metropoles and District Municipalities. This function will be a district function as from the 1 January 2010. The workshop was well attended by industry and positive feedback was received.

3. CAPACITY BUILDING

Eden also embarked and participates on several air quality forums and training sessions as to get ready for the air quality licensing function. Training of all EHP's in this regard was done.

4. GENERAL

Eden dealt with several air quality issues and complaints within its area of jurisdiction. Eden also started quarterly compliance meetings where industry report back to Eden regarding air quality issues on a specifically report format. Several inspections were undertaken at different industry to get familiarized with the processes as to get ready for the licensing function.

5. CHALLENGES

The main challenge is the licensing function that will commence during 2010. Another challenge is to manage air quality within the local municipality's jurisdiction on a basis of service level agreements. The buying and operating of a full mobile monitoring and meteorological station is also a step in the right direction. Eden is playing a leading role regarding air quality control within the region. The establishment of a air quality section within Eden is another challenge. This section will deal with all air quality functions within the region and is necessary to fulfil the air quality needs of the community.

VERSLAG: DISTRIK AFVAL BESTUUR

Hierdie betrokke jaar afgeskop met heelwat uitdagings ten opsigte van Geïntegreerde Afval Bestuur binne die Distriksmunisipale gebied. Die grootste hiervan is die beperkte lugruimte wat bestaan by bestaande stortingsterreine asook die staking van die huishoudelike afvalstortings kontrakte met PetroSA einde Junie 2010. Hierdie probleem raak al die B-munisipaliteite binne die Eden Distriksmunisipale gebied. Fondse is egter reeds deur hierdie Raad beskikbaar gestel om ondersoek in te stel na die vestiging van streek landvulterrein binne die Eden Distriksmunisipaliteit gebied ten einde die krisis met die beskikking van afval aan te spreek asook om weg te doen met klein, swak bestuurde terreine wat ekonomies nie volhoubaar is nie. Die terreine wat geïdentifiseer is in die Mosselbaai Munisipale area, wat Bitou, Knysna, George, Mosselbaai asook 'n gedeelte van Hessequa Munisipale gebiede sal bedien, is nou in die publieke deelname proses van die Omgewings-impakasseseringsproses. Onderhandelings is ook gedoen met Petro SA ten einde die kontrakte wat verval Junie 2010 te verleng tot Junie 2012 ten einde die nuwe streekterrein gevestig te kry.

Die proses om die bestaande Grootkop stortinsterrein as streek landvulterrein, wat Oudtshoorn en 'n gedeelte van Kannaland Munisipale gebiede sal bedien, is reeds in die onderhandelingsproses met die Oudtshoorn Munisipale Raad. Die bestaande Uniondale Stortingsterrein, wat sal dien as streek afvalterrein vir die DBG, is alreeds gevorder tot op die spesialis studie fase in die omgewingsimpakasseseringsproses. Die vermindering van afval by die punt van generering ten einde te verseker dat minder afval binne die Eden gebied gegenereer word asook om die hoeveelheid afval wat weggedoen word tot die absoluut minimum te beperk is ook 'n vedere uitdaging wat hierdie raad moet aanspreek. Nie alleen sal hierdie stap die belastingbetalers koste bespaar nie maar sal werkgeleenthede geskep word. Terselfdertyd sal die unieke omgewing van die Suid Kaap beskerm word vir die nageslag asook toerisme bevorder.

Hierdie afdeling het reeds begin ondersoek in te stel na alternatiewe metodes van wegdoening en vermindering van afval deur 'n Konsep Generiese Geïntegreerde Afval Bestuursbeleid asook regulasies op te stel wat dan ook aan al die Portefeulje Komitees van die munisipaliteite voorgelê is in werkswinkels en word terugvoering van die onderskeie munisipaliteite afgewag ten opsigte van verandering wat aangebring moet word. 'n Konsep Geïntegreerde Afval Meesterplan is reeds opgestel en word komentaar afgewag vanaf die onderskeie B-munisipaliteite. Die Sentrale Energiefonds het reeds aangedui dat hulle die befondsing vir die implementering van die Meesterplan sal beskikbaar stel. 'n Konsep Memorandum van Ooreenkoms is reeds aan die Eden Raad voorsien vir goedkeuring. Hierdie fondse sal dan die Raad in staat stel om die nodige uitvoerbaarheidstudies uit te voer asook prosesse te implementeer.

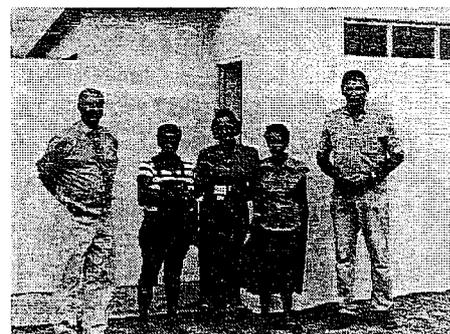
SUMMARY OF MUNICIPAL HEALTH ACTIVITIES: 1 JULY 08 – 30 JUNE 09-

KLEIN KAROO REGION

Population of region	115 800	
Number of Municipalities in region		2 & DMA
Number of EHP's in region	8	
Number of inspections carried out at formal food premises	1 080	
Number of inspections carried out at informal food premises	974	
Number of bacteriological drinking water samples taken		234
Number of chemical water samples taken	21	
Number of bacteriological sewerage samples taken	32	
Number of bacteriological food samples taken	61	
Number of chemical food samples taken	7	

COMMUNITY PROJECTS

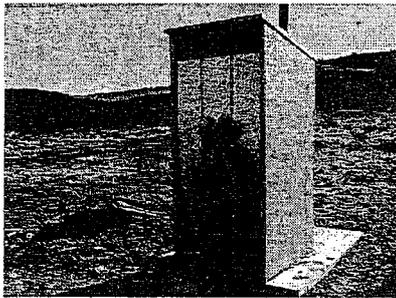
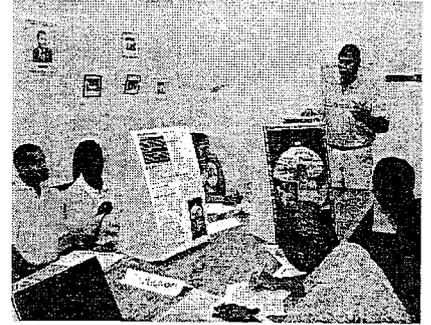
1. Provision of a soup kitchen at a rural primary school where an old disused ablution block was transformed into a kitchen facility.





2. Safe drinking water at all rural schools whereby water sterilization tablets and in three cases a water tank was provided to the schools.

3. Provision of education on Environmental Pollution (water-, air-, soil- & noise pollution) were given to the lower income groups of the Haarlem, Lyonville (Uniondale) and Blomnek (De Rust) communities by trained peer educators. A total of 1 115 house holds were reached.



4. Sanitation in the form of VIP units (Ventilated Improved Pitlatrines) provided to farm worker households in the Hessequa- (835 units) and Mossel Bay (72 units) municipal areas. PHAST training (Participatory Hygiene and Sanitation Training) were given to all beneficiaries.

LANGEBERG REGION

Demarcation Information:

Population:

E.H.P's:

Households:

Municipalities in Region:

Households Reach – Project Bore Sanitation:

% Population Using Safe Sanitation as defined in Water Service Framework:

Schools – Health & Hygiene Education:

WC042 Hessequa

WCO43 Mossel Bay

156919

11

43210

2

11788

89 %

27

Inspections:

Food Premises Formal	2149	
Food Premises Informal	365	
Water Monitoring	291	
Food Monitoring	188	
Complaints		265
Action Notices		655
Dairy Farms		227

Projects:

- Rural Areas – Small Farmers Vegetables Gardening Projects.
- Continuous Air Quality Monitoring.
- Recycling – Soup Kitchen Kosovo – Kwanonqaba.
- Informal Food Traders – Training Project.
- First Aid Equipment Crèches.
- Sanitation V.I.P. Provision.
- National Water Week.
- Used Cooking Oil Project.
- Kitchen Equipment – Vleesbaai Primary School.

GEORGE REGION

Rabies Vaccination Campaign – Thembaletu

George office played an utmost important role to success of that rabies vaccination campaign in helping in the awareness and marketing of that campaign. The Department of Agriculture achieved a target of vaccinating over 10 000 dogs and cats against this dangerous disease. No revenue from Eden was spent on the project, but Eden District Municipality provided personnel (service delivery).

Global Hand Wash Day

It became known that hand washing with soap is the most effective and inexpensive way to prevent diarrhea and acute respiration infections, which take lives of millions of children in developing countries every year. A vast change in hand washing behavior is critical to meeting the Millennium Development goal of reducing deaths among children under the age of five (5), by two-thirds by 2015. George office visited crèches in the area as well as all exhibitions at Eden's Head Office (service delivery).

Biomonitoring of Rivers (Adopt A River Project)

Eden District Municipality launched an "ADOPT-A-RIVER" project in George years ago. The main focus of the project is to provide learners and teachers with skills to monitor the health of the local rivers system. The overall aim of the project is to instill an understanding and appreciation of the environment in learners and teachers and transfer knowledge to the greater community. Eleven (11) schools in George are involved in the project. The Department of Water Affairs is also assisting Eden in the running of project. The budget for 2008/2009 for the entire Eden District Municipality was R60 000. (Service delivery).

Paraffin Safety Project

This is an ongoing project. Tasks and video to clinics and crèche were given and showed. Paraffin safety caps and containers were also provided, there has been tremendous decrease in the number of paraffin poisoning in the George region (service delivery).

Bio Fly Monitoring Project

The aim of the project is to look at the fly at the pattern of fly population within the George area of jurisdiction. The budget for 2008/2009 was an amount of R18 000. (Service delivery).

Monitoring Of Cholera Project

With the outbreak of cholera in Zimbabwe as well as in South Africa, cholera was also monitored in George. Three (3) were put out at Kleinkrantz. Regional – and Gwaing Sewerage Works, all results proved negative. (Service delivery).

MERE STREEK

Owerhede Bedien

Knysna – Sedgefield , Karatara , Barrington , Rheenendal , Buffelsbaai , Brenton on Sea / Lake

Bitou – Nature's Valley , Craggs , Wittedrif , Kranshoek

Bevolkingsgetalle

Knysna - 57 416

Bitou - 53 129

Aantal OGP 's: 8

Aantal Voedselpersele

Knysna:	Formeel	207
	Informeel	81
	Gastehuse	185
Bitou:	Formeel	134
	Informeel	47
	Gastehuse	115

Monsters Geneem

Voedsel:	Bakteriologies	191
	Chemies	29
Water:	Drinkwater: Bakteriologies	114
	Chemies	63
	Rekreasie	123
	Oseaan	38
	Riviere	120
	Boorgate	12
	Moorepads	9

Riool:	Chemies	27
	Baktereologies	75

PROJEKTE

Informele Voedselhanteringsopleiding

Verskeie werksinkels was gehou in die Knysna / Bitou omgewing gedurende 2009, waartydens 84 informele voedselhanteerders opgelei is. Die volgende aspekte is tydens die werksinkels bespreek :

Higiëne riglyne

Wetlike aspekte

Praktiese werksessies

Biomonitoring

Twintig (20) leerders van die plaaslike Wittedrif skool in Bitou is tydens drie sessies opgelei in sake biomonitoring van riviere

Skoonmaak aksies

Verskeie skoonmaak aksies het in die Bitou / Knysna / Sedgfield area plaasgevind en gepaardgaande opvoeding in sake omgewingsgesondheids aspekte wat aan die gemeenskap oorgedra is.

PUBLIC SAFETY

This report consists of the following reports:

1. Fire Services Uitstaande: waiting for feedback from Annelize, Annelize tied up at Stil Bay fire
2. Disaster Management – Little Karoo (DMA / Oudtshoorn / Kannaland)
3. Disaster Management – Hessequa / Mossel Bay Uitstaande: waiting for feedback from Wouter, Wouter tied up at Stil Bay fire
4. Disaster Management – George / Knysna / Bitou
5. MDMC Control Room
6. GIS
7. Fleet Management

1. FIRE SERVICES – Annelize Lamprecht-Vertue

2. DISASTER MANAGEMENT

The Eden Disaster management function have been split in 3 regions nl:

The Karoo area, this includes the DMA ,Oudtshoorn as well as Kannaland:

Me Wendy Young, based in Uniondale have been appointed to coordinate Disaster Management activities in this area;

The Western region which includes the Hessequa/Mosselbay area.

Mr. Wouter Jacobs, based in Mossel Bay have been appointed to coordinate Disaster Management activities in this area;

The Eastern region which includes the Knysna as well as Bitou areas.

This post is still vacant and due to a lack of funding this appointment could not proceed.

The following could be seen as a summary of the activities for each of the areas for the past year:

LITTLE KAROO (DMA / OUDTSHOORN / KANNALAND) – Wendy Young

1) OORSIG

Eden Distriksmunisipaliteit se Rampbestuursbeampte vir die Klein Karoo, Me W Young, is gestasioneer in Uniondale. Sy is verantwoordelik vir Rampbestuur in die DBG, Oudtshoorn en Kannaland, maar Kannaland en Oudtshoorn beskik ook oor hul eie munisipale Rampbestuursoffisiere.

In Augustus 2008 was Mnr Konnie by Oudtshoorn Munisipaliteit aangestel as Hoof: Beskermingsdienste waarna die aanstel van 'n Rampbestuursbeampte gevolg het asook die aanstel van 'n Brandweerhoof en Verkeershoof. Rampbestuur is egter 'n gedeelde funksie en die persoon wat aangestel is, is eintlik 'n Verkeersbeampte, Me Irene Malgas.

Kannaland Munisipaliteit het ook aan die begin van 2009 die pligte van Rampbestuur aan Mnr John Smith gedelageer. Eden is tans in die proses om die Brandweerstasie te Ladismith op te gradeer sodat dit as GOS vir Kannaland kan dien.

Mnr Konnie, Me Malgas en Mnr Smith het in 2009 hul Sertifikaat in Rampbestuur verwerf deur Unisa (DMS) en Oudtshoorn Rampbestuur het reeds begin om hul eie rampbestuurstake te hanteer. Die bestaande Beheerkamer van Oudtshoorn Mun dien ook as GOS vir die gebied.

2) VOORKOMINGSTRATEGIEË



Foto 1

Op 21 Julie het Rampbestuur 'n Parrafien Veiligheid-Bewusmaking-sessie aangebied aan die senior burgers van Lyonville. 16 Persone, waarvan die oudste 84 jaar (**Foto 1**) is, het die praatjie bygewoon en het die inligting baie leervol gevind. Leesstof van die SA Parrafienraad, PSASA, is aan hulle uitgehandig met 'n boodskap om die veiligheidsaspekte met hul kinders en kleinkinders te deel.

3) RAMPE EN INSIDENTE WAT 'N IMPAK GEMAAK HET

- FANJOL TE PACALTSDORP

'n Sokker Fanjol het op 2 Mei 2009 plaasgevind op die nuut opgegradeerde sportsgronde te Pacaltsdorp. 'n GOS was gestig om die veiligheid van die saamkoms te verseker en die nooddienste te koördineer. Die GOS was van groot waarde vir Rampbestuur, want die beplanning vir die 2010 Wêreldbeker Sokker kon getoets word.

- **UITERMATIGE KOUE WEERSOMSTANDIGHEDE**

Op 22 Junie 2009 het die hele Klein Karoo ernstige koue beleef. Sterk winde en reën in Kannaland en reën en buitengewone lae temperature in die Oudtshoorn Munisipale-gebied was die voorlopers van 66mm reën in die DBG asook sneeu in die Uniondale- en Langkloof-gebiede. Geen ernstige skades was aangerig nie.

4) PROJEKTE

- VERBETERINGE AAN BRANDWEERSTASIE / GOS TE DBG

Bouwerk ter verbetering van die Brandweerstasie / GOS te Uniondale het plaasgevind en is in Februarie 2009 voltooi.

- INWYDING VAN GOS

Die GOS vir die DBG is op 6 Maart 2009 geopen deur Rdl Sonja Biljohn. **(Foto2 en 3)** Die fasiliteit sal deurentyd gebruik word vir vergaderings, opleiding en ander samekomste, maar tydens groot insidente en rampe sal dit dien as GOS vir die DBG.



Foto 2



Foto 3

5) OPLEIDING